

Management Action Plan

Management Action Plan For: - Golds Nurseries Business Park 2003/04

Appendix / Para	Recommendation	Significance * Low ** Med *** High	Agreed / Not agreed	Officer Responsible	Officer Comments	Implementation date
1.3	The Council's long-term ambitions for its part of the Business Park be clarified so Officers can develop an appropriate management framework for the Council's part of the Business Park.	***	Agreed	RM	Report to E&T Committee in Nov 2003 set framework of 2009 when current lease expires	Ongoing
1.5	A planned programme of repair and maintenance work be undertaken in accordance with the head lease.	**	Agreed	RM	Major works just completed. Annual inspections to identify any necessary new works	June 2004 and thereafter annually
1.8	The process of drawing up procedures for all aspects of dealing with the Business Park be completed as soon as possible.	**	Agreed	RM	Work started	April 2004
1.9	Contingency plans be drawn up to ensure the Business Park continues to be effectively managed if the agreement with the managing agent were dissolved	*	Agreed	RM	Should such an event occur would seek new agent in normal way. Internal expertise and organisation now better than a year ago to manage any short term contingency	As and when
1.9	The agent's performance continues to be formally monitored.	**	Agreed	RM	Quarterly reports to be received, in addition to 'daily' contact with agent	Ongoing



The Stevenage & Uttlesford Audit Partnership

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